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## **FamilyAccessNETWORK INC.**

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# Statement of Service Philosophy

Family Access Network's vision is for a community which acknowledges and values the dignity and worth of all citizens and enables individuals to deal positively with adverse situations in their lives.

We contribute to this vision by providing:

- Support for homeless young people, including those pregnant and/or parenting and couples, in the form of access to accommodation options enabling them to achieve stability and empowerment to full independence.
- Life Skills Program to provide social skill development opportunities for at risk young people.
- Volunteer Program to recruit mentors, lead tenants and other volunteers consistent with FAN's Philosophy.

## Core Principles

In recognition of the needs of homeless and displaced young people, provide services that offer individual support according to their perceived needs.

To reduce homelessness by supporting and assisting young people who are homeless and in crisis, towards independence and empowerment and undertaking advocacy and developing public awareness of the issues involved with homelessness in general.

## Description of Service

Family Access Network (FAN) is a community based service, operating in the Eastern Metropolitan Region. The service was established in 1981 and is located in Box Hill. FAN is governed by a community board elected annually and operational matters are the responsibility of the Manager.

The services provided are:

- Access to low cost supported housing for homeless young single, pregnant, parenting families and couples aged 16-25 years.
- Support to assist young people in the target group to access private rental accommodation, secure public housing or other support as required.
- Information and referral service on options and resources for young people seeking accommodation. Housing Establishment Fund to assist with rental arrears, rent in advance, limited bond and removal costs.
- Equity Support Program (material aid) for clients which offers assistance with food parcels, food vouchers, travel costs, medical and pharmaceutical, infant and children's health and safety needs, personal kits of bedding and toiletries, education/employment costs and assistance, housing relocation costs, a tailored private rental assistance program and other material/financial needs that address the clients experience of crisis and/or will maximise positive future directions.
- A team of volunteers provide positive role modelling and links into the community through the mentoring program and lead tenant model. Volunteers are also recruited to assist in Life Skills Programs and to offer assistance to young parents to enable their participation in FAN's programs and other activities.
- Life Skills Program for young people residing in or with links to the City of Whitehorse. A variety of workshop based programs are provided to assist at risk young people learn new skills in a personal development framework.



# Service Objectives

## Supported Accommodation and Assistance Program (SAAP)

- Provide a service to support homeless and/or at risk young people, including young families, to access appropriate accommodation options.
- Empower clients to determine their own path towards secure, independent living
- Inform clients about local community supports and resources.
- Adhere to sound case management practices.
- Provide a service based on strengths-based client-focused principles underpinned by a rights- based approach
- Encourage re-establishment with family of origin, where appropriate.
- Recognise and support volunteers involved in the mentoring program.
- Maintain effective data and implement evaluation procedures
- Monitor trends and emerging needs of clients consistent with a best practice model
- Promote public awareness of issues surrounding youth homelessness.
- Contribute to inter and intra-agency practice and policy interventions.

## Life Skills Program

- Encourage participants to plan, facilitate and participate in a range of creative, educational, personal development in a supportive and safe environment.
- Develop and enhance social /emotional wellbeing through fostering a sense of connectedness and resilience.
- Encourage positive contributions and building a sense of community through positive social interaction.
- Create an environment that encourages self expression and acceptance of racial, cultural, sexual and religious diversity.
- Maintain program data collection and evaluation processes.
- Utilise local media to promote the skills and profile of young people. Create partnerships and collaborative projects with other community agencies.
- Recruit and support volunteers to assist in workshops and activities that build positive relationships.

## Volunteering/Community Involvement

- Strategically plan for the volunteer needs of Family Access Network consistent with FAN's philosophy and service delivery policies.
- Conduct regular support meetings and training sessions for volunteers.
- Ensure volunteers are informed about relevant agency and sector issues.
- Maintain volunteer brochures and any other relevant materials.
- Acknowledge the services that volunteers provide.



# Chair's Report

Thank you to our staff – Sue, Brigitte, Carol, Carla, Katy and Lynne and our numerous committed volunteers associated with FAN over the past twelve months who have combined to provide a range of effective services with excellent outcomes.

The FAN committee has met bi-monthly with Executive meetings also held monthly. Special thanks to Colin, Ted, Kate, Jackie, Michael, Helen, Roy, Sue and Lynne for your significant input and support. FAN is most fortunate to have the level of expertise and experience on its Committee, and it is particularly well represented by senior staff from the community sector. A number of small changes to the constitution are recommended to the AGM following a careful review. A special thanks to Colin for his unstinting work in this area. I would also like to acknowledge the significant contributions of our Treasurer, Ted Russell, who not only ably performed the role of Treasurer but has also taken on a number of additional responsibilities.

The utilisation of the new FAN offices and client spaces has been a much welcomed development and the excellent result of a great deal of planning and discussion. With final stages and payments complete we would like to acknowledge the invaluable contribution of St. Peter's in supporting the additions and in providing important financial assistance. The new spaces have been well received by all users and have also enabled us to provide a JPET Outreach Program two days per week in partnership with Harrison Community Services.

Special thanks go to the Rotary Club and City of Whitehorse for their ongoing financial support for the Life Skills Program. This program was strengthened with the inclusion of the new models of Peer-Leadership Program and enhanced Life Skills and continues to meet very practical needs.

The provision of the new property in Box Hill by Caroline and Derek Young of the Orcadia Foundation has proved to be a much needed resource and their longstanding support of FAN is greatly appreciated.

We are involved in a planning phase with staff and committee members considering possible future options for FAN. These include investigation of Government funding alternatives, forming strategic alliances, providing ancillary support for our clients and additional services at FAN either directly and/or in partnership with other services. We have recently received word that the joint proposal of FAN and Melbourne University Key Centre for Women's Health for a \$60,000 research project has been approved. Funding will feature interviews with clients to develop a research report and training models.

I conclude by thanking Sue Carlile for her capable and dedicated leadership as FAN Manager. In February 2005 we joined together to celebrate Sue's twenty years of service to FAN which is an incredible milestone. Sue and the staff team have again worked tirelessly to ensure that services provided by FAN are timely, responsive and effective.

**Bruce Argyle**  
**Chair**



# 2004/2005 Developments

The 2004 Annual General Meeting combined as the official launch for FAN's extended and refurbished office. The 2005 AGM will see the completion of the project with the unveiling of the mosaic totem pole project and courtyard garden area. The improved facilities ensure the FAN office and courtyard is a welcoming place for clients and staff. Special thanks to Allan Rogerson for completing the garden and Anisah Furness for her inspired contribution and tutelage of the mosaic totem poles project.

Harrison Community Services Job Placement Employment and Training (JPET) program has been co-located at FAN since September 2004. The co-location is very successful in offering options for FAN clients and the broader client group of young people within Whitehorse. The teams of both services meet regularly and are currently conducting a joint Life Skills project. JPET co-location is confirmed until June 2006, so we look forward to further successful projects and positive outcomes for clients.

FAN's response to homeless young people, funded by the Department of Human Services (DHS) Supported Accommodation Assistance Program (SAAP), continues to experience many challenges in the context of increasing numbers of young families, 65.7% (59.1% in 2004) and accompanying children, 65 (54 in 2004). A number of strategies have been developed as a result and are further explored in this Report.

The Life Skills Program, funded jointly by the City of Whitehorse and Rotary Club of Box Hill, offers a diverse range of workshop based programs for at risk young people and/or young parents. FAN is delighted that negotiations with Rotary and Whitehorse have secured a three year funding cycle. City of Whitehorse nominated the "Young Men's Cooking Program" for the 2005 Heart Foundation Kellogg local government award. It did not win the award but the program did win the active involvement of many young men. A number of creative projects jointly conducted with other services has resulted in young people offering an artistic contribution to the community, namely the stencil art project, which is now displayed at Youth Connexions and the Mosaic Totem poles at the FAN courtyard garden. The Fan club, a new weekly program, is in its infancy and is developing in response to the priorities negotiated with the young people participating. The volunteer mentor program was successful in an application for a \$5000 grant from the Department of Victorian Communities. The consolidation of the Volunteer Program as a community enhancement activity within the Life Skills Program has been very successful and particular thanks to the Life Skills Program Coordinator, Carol Martyn, for her enthusiasm and dedication.

FAN is very fortunate to have the commitment and skill of a great staff team. Lynne Hahn in the role of Financial Administrator ensures FAN's financial and administrative systems run smoothly. Brigitte Hammer in her fifteenth year on the SAAP team offers her consistently wise and steadying influence. Katy Grimes and Carla Di Stefano, although relatively new to the team, contribute energy and a fresh approach to the work of FAN and have enthusiastically embraced the new directions.

In the last year a portfolio system has been developed, building on the priorities outlined in the Strategic Plan. As a result some wonderful initiatives have emerged:

- Private Rental Assistance Scheme (PRAS): A brokerage program which facilitates a young persons capacity to access private rental, tailored over a six-month period and linked with ongoing support.
- Breaking the Cycle Over Breakfast: An initiative of Katy Grimes and Carla DiStefano, in the SAAP team, provided a resource package for Real Estate agents, presentations on barriers for young people in accessing private rental. The presentation was particularly enhanced by the contribution of a FAN client, Jaycie. The feedback from the session was excellent and positive outcomes have already been noted. Katy and Carla also gave a presentation on their project to the Eastern Homelessness Network. The breakfast will be repeated on a quarterly basis.
- Youth Health Day: The Lord Mayor's Fund, through Youth In Philanthropy, has granted resources to this event which will be developed in consultation with a youth steering committee over the coming months.
- Get Smart: An enhanced Education Program for young women who are pregnant and parenting. This project is seen as an opportunity to offer a range of options for young women and would be linked with some of the initiatives resulting from the Youth Homelessness Action Plan. The planning and implementation awaits the successful outcome of submissions currently lodged with funding bodies.



## 2004/2005 Developments continued

- Early Childhood Development Worker: As an outcome from the increasing numbers of accompanying children into the homeless program, FAN is seeking funds to develop a programmatic response for children, specifically tailored to their particular needs. If successful, the project will offer skill development for young parents, resources and therapeutic interventions for children.
- Research, presentations and papers: An active year with the input to Statewide Research "*Making a Place to Belong*"; presentation at the Statewide "*Exclusion/Inclusion Forum*", joint submission with the Council to Homeless Persons and the Homeless Advocacy Service to the "*Charter of Rights for Children and Young People*"; and the successful approval of research into the issues impacting on homeless young women who are pregnant/parenting, with Melbourne University, Key Centre for Women's Health.

The introduction of the Homelessness Services System Development Project (HSSDP) in the Eastern Metropolitan Region in February 2005 resulted in five Front Door Intake points for all homeless clients, accessed from a central phone number. This is an initiative from the Victorian Homelessness Strategy. Although FAN is not one of the five Front Doors, our support to this process is the re-allocation of FAN's \$6,000 annual Housing Establishment Funds from Department of Human Services, for the duration of the trial to February 2006. FAN also actively participated in consultations and workshops leading up to the implementation of the trial and recently facilitated workshops in the Advanced Training Modules for Front Door intake workers, specifically on the support needs and assessment criteria for young people.

FAN has actively participated in consultations and practice forums in the development of the Family Reconciliation and Mediation Program (FRMP) and the Youth Employment Education and Training Initiative (YEETI), both of which are initiatives from the Youth Homelessness Action Plan, which is also a flow on from the Victorian Homelessness Strategy. FRMP and YEETI have assisted FAN to access brokerage funding for young people to access counselling to address family relationship issues (the major contributor to youth homelessness) and source a range of funds to enable resumption or continuation of education.

During the last year Yasmin Thomas and Stephen Hewitt have moved on from the SAAP team. Yasmin is actively involved in the sector in the Family Reconciliation and Mediation Program Initiative, which was an outcome from the Youth Homelessness Action Plan. Steve, after many years of service in the homelessness sector, has taken his skills into the Public Trustee and property management field.

I take this opportunity to thank the community which offers FAN support by way of volunteer effort, sponsorship, individual and corporate donations, in-kind support and an extraordinary level of goodwill. In addition, the ongoing funding resources and support of the Department of Human Services, City of Whitehorse and Rotary Club of Box Hill, enable the core work of FAN to be delivered.

I also extend appreciation to the Management Committee of FAN in a year which has seen the development of a new model for governance, revised constitution, moving forward after the completion of a major office project and restructure of programs. The Executive in particular: Bruce Argyle - Chair, Colin Bellis - Deputy Chair, and Ted Russell -Treasurer, have provided strong leadership and guidance throughout the year.

I would encourage you to read the program reports, which add depth to the summaries contained here. The reports outline the program activities and key outcomes from FAN's range of services, demonstrating the commitment to client-focussed best practice models, underpinned by a rights-based approach tailored to the presenting and emerging needs of clients and their children.

**Sue Carlile**  
**Manager**



# Initiatives and outcomes - 2004 FAN Trends and Issues 10 years paper

## Homeless young families and accompanying children:

### Background

In the 2004 Annual Report FAN took the unusual step of introducing a trends and issues paper, which summarised the remarkable shift in demographics of the presenting client group. This provided a platform for further investigation at FAN in considering the emerging trends and needs of the current clients and in particular the accompanying children. In summary the compelling data of 6.3% young families of all clients in 1995, to 59.1% in 2004 provided the framework for the paper. The current data to June 2005 reflects that 65.7% of all homeless young people presenting to FAN are parenting, with a total of 65 accompanying children, (54 in 2004). FAN's priority is to further develop our support to both the young parents and children alike. Of these children, 98.1% are in the 0 – 5 age group and therefore it is clear that addressing issues around attachment and bonding, safety and security are critical to this impressionable age group in fostering their ongoing well-being and development. This requires a commitment to flexible service delivery in consideration of the particular needs of both parents and children.

The Australian Federation of Homelessness Organisations in their report, *'The Health of Our Homeless Children – 15 years on'* (2005) identifies that children are the largest sub group of Australia's homeless population with one in every 3 homeless Australian, a child. In a statewide context the Youth Homelessness Action Plan (2004), an outcome of the Victorian Homelessness Strategy, identified that 20% of all homeless young people in the 15 to 25 age group are pregnant or parenting. In 2002 – 2003 data collected by the National Data Collection Agency, 19,850 children in Victoria and 53,700 children across Australia, accompanied their parents into a homeless service.

The high numbers of accompanying children in Victoria indicates a substantial level of demand on SAAP services by families with children. Homelessness services are governed by the SAAP Act, which defines clients as 15 years or over.

### Community awareness and research

FAN has been active in a considered campaign to maintain the momentum, both within and beyond the homelessness sector, to address the specific needs of young parents. To this end a number of strategies have been employed to build on community and sector awareness, together with efforts to expand FAN's service delivery into identified program growth areas.

FAN is an active participant in the Children in Homelessness Best Practice Group, Eastern Metropolitan Region (EMR). This was instrumental in the development of two sector wide snapshots of children accompanying their parents into a homeless service in the EMR. On 1 December 2004 of the 15 services responding, 836 children accompanied their parents into a homeless service on just that one day. The Best Practice Group sought an excellence grant from DHS to further explore this data and is currently surveying services for the development of a best practice discussion paper to be presented at the Homelessness and Family Violence Expo in October 2005.

Project i in partnership with Council to Homeless Persons, undertook research into homeless young people in Victoria with particular emphasis regarding Exclusion/Inclusion. Project i commenced as a five-year comparative study between Los Angeles and Melbourne, tracking the experiences and the outcomes for a particular group of young people. Project i developed a range of broadsheets and reports comparing the experiences and offering data on the scope of interventions and how young people viewed the services offered. The joint research in late 2004 with CHP, represented the final report for Project i,



## Initiatives and outcomes continued

and was undertaken through partnership funding. The research involved interviews with agency managers, staff and young people about their experiences including support needs, accommodation, intervention styles and exclusion. The Report, *"Making a Place to Belong"*, was launched in March 2005 at the State Homelessness forum "Exclusion/Inclusion" facilitated by Council to Homeless Persons, in which FAN participated as a presenter and panel representative. FAN was asked as one of six agencies across Victoria to participate in this project and the statewide forum, as a result of FAN's increasing role and recognition in working with homeless young families.

As a result of the successful contribution to the *'Making a Place to Belong'* project, FAN was invited to participate in a research proposal with Melbourne University Key Centre for Women's Health. Telstra Foundation has approved the research which will commence in January 2006, with a brief to *"inform agencies and policy advisors of effective interventions and provide a resource for homeless young mothers and children."* FAN is delighted to work in partnership with the Key Centre for Women's Health and welcomes the opportunity to contribute to this important research.

FAN, together with the Council to Homeless Persons and the Homelessness Advocacy Service, collaborated in a joint submission to the development of a *'Charter of Rights for Children and Young People in Care'* (July 2005). Council to Homeless Persons report on the *'Policy and Practice Context for Children and Families Experiencing Homelessness'* (2005) clearly states that there is a need for prevention of inter-generational homelessness through the recognition of the specialised needs of children.

### Program initiatives and funding

It is not within the core funding objectives of SAAP to offer resources to accompanying children, although the delivery of case-managed response is seen as implicit to a best practice approach. As a result it is necessary for FAN and consistent with organisational Strategic Plan priorities to seek alternative funding for an integrated service delivery response to young parents and accompanying children.

During the past year the FAN team has been actively involved in the development of project ideas and funding proposals. The portfolio system has enabled a comprehensive overview of the needs of young parents and children, supported by client feedback mechanisms and surveys. In considering the particular needs of pregnant and parenting young women the survey revealed that 40% of FAN's client group expressed an interest in completing their secondary education. However, issues such as: accessing affordable childcare; lack of confidence in approaching education providers; lack of financial resources to sustain full time study; and studying in isolation prevents this goal from being achieved. This led to the proposal for 'Get Smart' – an enhanced education program. FAN developed several approaches for funding to support parenting young women in successfully completing their education by assisting in addressing the barriers. The next step is to appoint a project worker to undertake three month planning and research project, building on links with education providers and the development of a proposal for ongoing funding.

Many homeless people miss out on key information regarding their health and wellbeing through the disruption experienced in their families and also in their access to, or lack of, education. Feedback from young people was sought and the "Youth Health Promotion Day" was developed, which is supported by the Youth In Philanthropy Program, sponsored through the Lord Mayor's Fund. Support workers in conjunction with a Youth Health Steering Committee will facilitate young people's access to education and information in relation to physical, sexual, spiritual and emotional health and wellbeing.



## Initiatives and outcomes continued

The Life Skills Program, Young Mum's Group continues to be offered to young parenting women, in recognition that many of the clients express a sense of isolation and disconnectedness from the wider community. While this is a targeted response to parenting young women many of the Life Skills Program activities are available to young parents. FAN recognises that participation is often impeded by lack of access to child care. The Volunteer Program offers mentoring to young people, including young parents, and a link into the broader community. Recent enhancements in the Volunteer Program include child play supervisors for onsite appointments at FAN.

One of the key priority areas for FAN is seeking funding to employ an Early Childhood Development Worker, who will assist with the developmental, emotional and behavioural needs of the accompanying children. The project seeks to offer timely interventions for children and young people as well as improved capacity for case workers to focus specifically on ensuring that the most appropriate outcomes are achieved for the family without compromising the child's specific needs. The worker would also undertake an integrated role with the Life Skills and the SAAP young pregnant and parenting clients, who may have their own developmental needs and not necessarily have the skill level or life experience that would best equip them to manage, not only their experience of homelessness, but the particular needs of their children. In the context of early and timely intervention and making a difference, FAN believes offering a tailored service to the accompanying children is critical.

Caroline and Derek Young of the Orcadia Foundation and the Box Hill Lions Club have provided seeding funding for this project. FAN has an active campaign currently in place to provide this service and it is anticipated a positive outcome will be reported in the 2006 Annual Report.

In preparing this response to last year's trends paper I extend appreciation to the entire FAN team for a commitment to this vision as evidenced in the proposals and submissions developed and lodged. In addition, FAN has been supported by the encouragement of services and individuals within the Eastern Metropolitan Region and the broader service system within the state in the development of the funding proposals, together with personal recommendations and endorsements.

Below is a photo from the FAN Christmas party in 2004, representing some of the children enjoying the face painting, gifts and lunch and gives a visual imperative to why FAN is committed to resourcing and supporting the needs of young parents and their children.

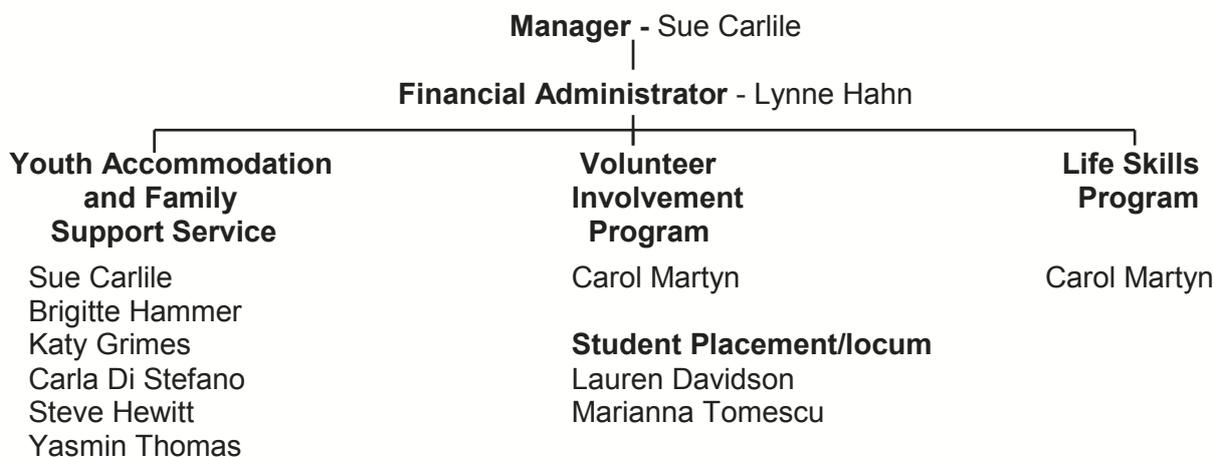
**Sue Carlile**



# Management Committee Members

<b>Chair</b>	Bruce Argyle	
<b>Deputy Chair</b>	Colin Bellis (Public Officer)	
<b>Treasurer</b>	Ted Russell	
<b>General Committee</b>	Jackie Bramwell Michael Smith Helen Killmier	Sue Carlile Kate Coleman Roy Longworth
<b>Minute Taker</b>	Lynne Hahn	

# Staff Members



# Honorary Members

Olive Clark	Wendy Brooksbank (dec)	Caroline Young	Tony Sell (dec)
Rex and Sue Filson	Shirley Ingram (Baird) (dec)	Leo Clarebrough	Rae Cook
Ted Long	Steve McLoughlin	Debbie Brown	Robert Joynt
Allan Rogerson	David Webster	Sue Carlile	

# Rhys Fox Award Recipients

1994	Katrina White	Emma Morecroft	
1995	Amanda Dwyer	Kareem Hamid	
1996	Annerliegh Parkinson		
1997	Melissa Plain	Angela Boyd	Paul Waterworth
1998	Matt Jones	Kerry Warren	
1999	Kylie Ives		
2000	Andrea Fox	Cherie Davis	
2001	Mellisa Clemans		
2002	Lauren Jones	Lani Elkin	
2003	Tessa Daniels	Katrina Vanderwiel	
2004	Kathryn Lea	Matthew Richardson	



# Supported Accommodation & Assistance Program

The Supported Accommodation Assistance Program this year entered into the fifth SAAP agreement, jointly funded by a Commonwealth/State initiative, which began in 1985. The Program's purpose is to assist people who are homeless or at risk of homelessness with support and access to crisis accommodation and/or transitional housing. Through the provision of transitional support, SAAP services aim to assist the target group to identify and address significant issues impacting on their lives, which have led to homelessness or at risk of homelessness. The outcome is to assist clients to resolve crises, re-establish family links where appropriate, secure appropriate and affordable housing and function independently of SAAP.

The target group is young people aged 16 – 25 years, with an emerging client group of predominantly young families- either pregnant and/or parenting, as well as singles, partnered or coupled.

## Support and Case Management Framework

FAN is in its 24<sup>th</sup> year of delivering an exceptionally high level of client focused, case management responses to assist young people in addressing their support needs. Case management is individually tailored to the needs of the client and involves 8 key elements: entry screening, assessment, planning, direct service, co-ordination, monitoring and review, exit planning/case closure and follow-up.

## Profile of Supported Accommodation Options

The information below depicts the numbers and types of accommodation options FAN currently has at its disposal to assist our clients in accessing supported accommodation. The Transitional Housing Managers (THM's) that FAN utilises are Community Housing Limited (CHL) and Eastcare Housing Services for all properties apart from The Long-Term Orcadia property. One shared female property is owned by FAN and leased to the Office of Housing,

All the transitional properties are targeted for clients that FAN nominates for tenancy with the relevant THM.

## Transitional Accommodation

During the reporting period there has been a slight increase to thirteen transitional properties available to FAN. Whitehorse is the predominant location for the nominated housing stock, with nine properties, seven of which are allocated to young families. There are currently two properties in the City of Boroondara, one of which is allocated for young families. The remaining five properties across the two local government areas are available for single female or male shared accommodation. In considering the particular needs of the increasing numbers of young families FAN endeavours to ensure the transitional properties are located close to public transport and community facilities, with easy access to the FAN office. FAN maintains regular negotiations with transitional housing providers to facilitate the most appropriate outcomes for clients and the capacity to respond to the changing housing needs of clients.

## Long Term Accommodation

FAN oversees the rental management of family property on behalf of The Orcadia Foundation, a philanthropic Trust set up by Caroline and Derek Young. This is specifically for clients of FAN who have successfully moved through a transitional tenancy period and have demonstrated previous and on-going commitment to a FAN support agreement and are in a position to maintain a longer tenancy. The purpose of this is to enable young families equitable and successful access to the private rental market following the 12-month lease.



# Supported Accommodation & Assistance Program continued

## **Lead Tenant Program**

Lead tenant properties offer safe, secure and healthy living options for young people experiencing social dislocation due to age, particular support needs or supporting a specific household configuration, for example students. Two of FAN's nominated transitional properties are managed in a lead tenant model. Lead Tenants are assessed, supported and trained to offer a positive and stabilising adult influence for young people case-managed by FAN.

## **Client Focussed Interventions and Case Management**

Operating from a client-focused, strengths based case management approach, FAN has developed various initiatives and interventions over the past 12 months to assist clients in accessing our service and facilitating positive opportunities that previously did not exist. The FAN responses are integrally linked to the state-wide and regional homelessness sector developments.

## **State-wide Initiatives**

In response to the Victorian Homelessness Strategy, the Victorian Government has demonstrated a level of commitment in developing a state-wide Youth Homelessness Action Plan (YHAP) to ensure the current housing and support needs of homeless young people under 25 years of age are being met.

Under the YHAP, the Youth Employment Education and Training Initiative (YEETI) was recently implemented and aims to strengthen planned pathways to independence through engagement in education, employment and training and strengthening integration between homelessness services and employment education and training programs at a strategic level. YEETI offers brokerage funding for young people accessing the homelessness service system, to support access into employment, education and training pathways.

Another initiative from the YHAP is the Family Reconciliation Mediation Program (FRMP) which is a pilot program funded for 3 years through the Department of Human Services. The FRMP program targets homeless or at risk young people aged 15-25 years, by supporting these young people in improving their relationships with their families and where possible facilitating reconciliation.

FAN actively contributed to the consultation across the broader service system for YEETI and FRMP, and has successfully applied for brokerage funding to both these initiatives to maximise options and positive outcomes for clients.

## **Eastern Metropolitan Region Initiative**

The Eastern Metropolitan Region is one of two regions trialling the implementation of Front Doors, as initiatives from the Homelessness Services System Development Project. The HSSDP initiatives are direct outcomes from the recommendations of the Victorian Homelessness Strategy. Front Doors are designated and clearly identified entry points to the homelessness service system and as of 7 February 2005, the Front Doors pilot was introduced in the Eastern Metropolitan Region (EMR) to manage referrals into crisis and transitional accommodation. Clients and/or services within the EMR call 1300 558 484 which diverts to the nearest Front Door (Community Housing Limited, Wesley Homelessness Services, Anchor, Eastcare or UnitingCare Harrison. Clients are assessed by Front Door workers through a weighted system, which incorporates a range of presenting issues, risk factors, support needs, and location within the region to ensure that services are directed to those in greatest need.



# Supported Accommodation & Assistance Program continued

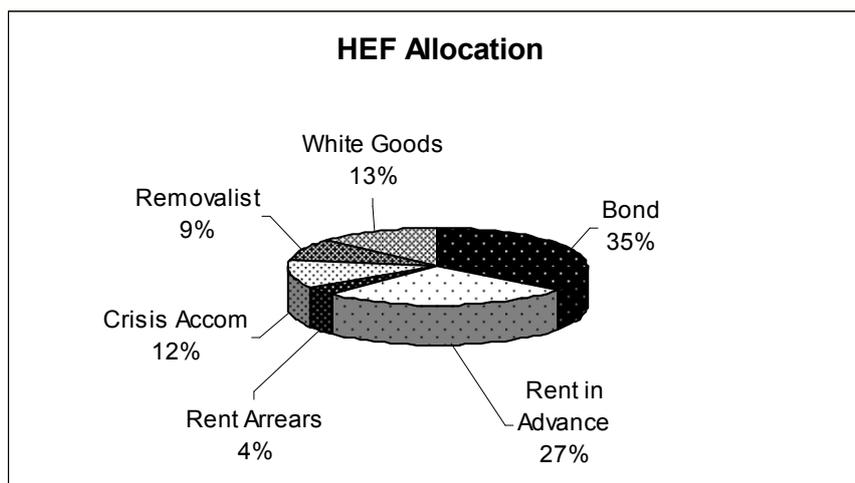
## FAN Initiatives

In a campaign to increase homeless young people's access to private rental options FAN recently invited over 50 local real estate agents to attend a breakfast titled 'Breaking the Cycle Over Breakfast.' The breakfast was organised by Support Workers to facilitate improved networks between real estate agents and support workers in assisting young clients obtain and maintain private rental. The evidence of FAN's experience reflects young people, in particular homeless young people, face many barriers in accessing private rental compared to the rest of the population. Support Workers' primary focus is ensuring clients obtain safe, secure and independent housing. Collaboration with real estate agents assists young clients' access, as well as breaking down some of the stigma attached to youth homelessness by better educating the wider community. The breakfast was a success and future funding will be sought to run the event every 3-6 months. This model was also presented at the Eastern Homelessness Network meeting.

In recognising that some young people have had unsuccessful prior private rental experiences leading to eviction, significant rental arrears and/or blacklisting, a new initiative named the Private Rental Assistance Scheme (PRAS) was developed. PRAS provides financial assistance to eligible clients in accessing and maintaining private rental for the first six months of a tenancy. PRAS as a model was well received at the 'Breaking the Cycle Over Breakfast' real estate campaign and several young people have successfully gained and maintained private rental as a result of this intervention.

## Housing Establishment Fund

Family Access Network receives an annual allocation from the Office of Housing for Housing Establishment Fund (HEF). FAN distributed \$6,568 for the year, providing assistance to 7 couples with 6 accompanying children, 7 single parents with 13 accompanying children and 10 young people residing in or moving to the eastern suburbs. Due to the Front Doors, FAN relinquished their HEF to Wesley for a year trial period.

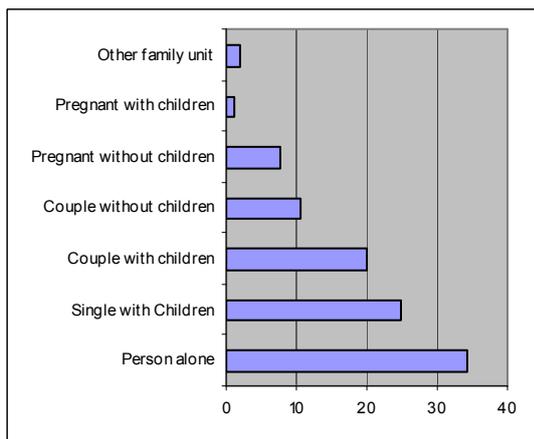


# Supported Accommodation & Assistance Program Data

The data below together with the Summary report that follows, highlights and confirms again the unprecedented high level of parenting/pregnant clients and accompanying children that FAN has supported for the reporting period 1 July 2004-30 June 2005.

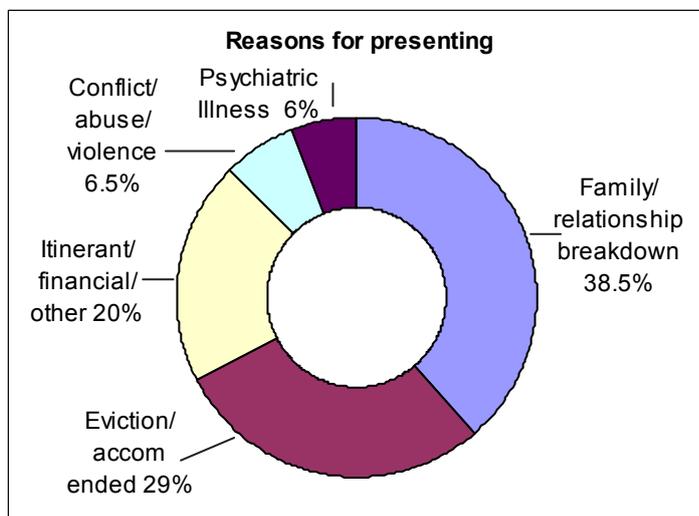
The total SAAP clients supported during this period was 107, with 65 accompanying children. This figure is not surprising considering 65.7% of clients who presented to FAN requesting assistance were pregnant or parenting.

**Graph 1: Persons requesting assistance**



**Graph 1**  
65.7% of persons assisted presented as a family unit, compared with 34.3% as a single person. This trend has been on the increase at FAN for the last few years.

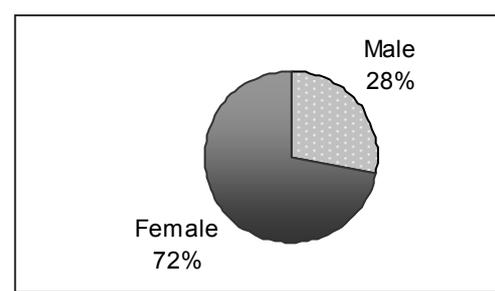
**Graph 2: Reasons for Presenting**



**Graph 2**  
The main reasons why clients presented to FAN experiencing homelessness was family and/or relationship breakdown (38.5%), Other contributing factors include conflict, abuse and violence (6.5%), psychiatric illness (6%), eviction/accom ended (29%). 9.6% percentage of clients presented with no fixed address and/or financially in debt.

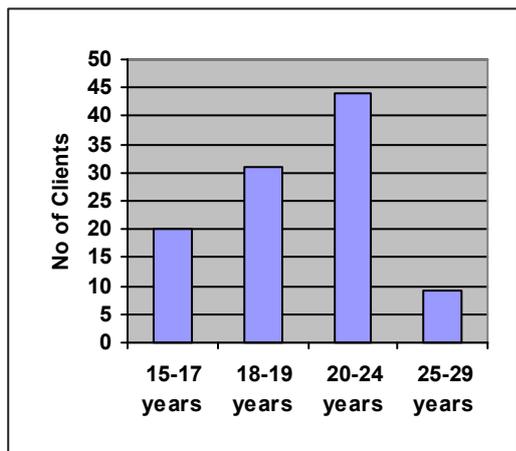
**Graph 3: Gender Profile**

65.7% of total of female clients presented as a family unit. Out of that figure, 31.5% were couples.



# Supported Accommodation and Assistance Program Data continued

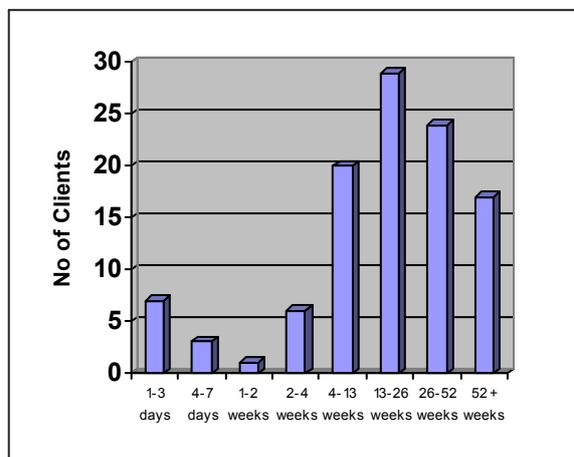
Graph 4: Age Range Graph 4: Age Range of FAN clients



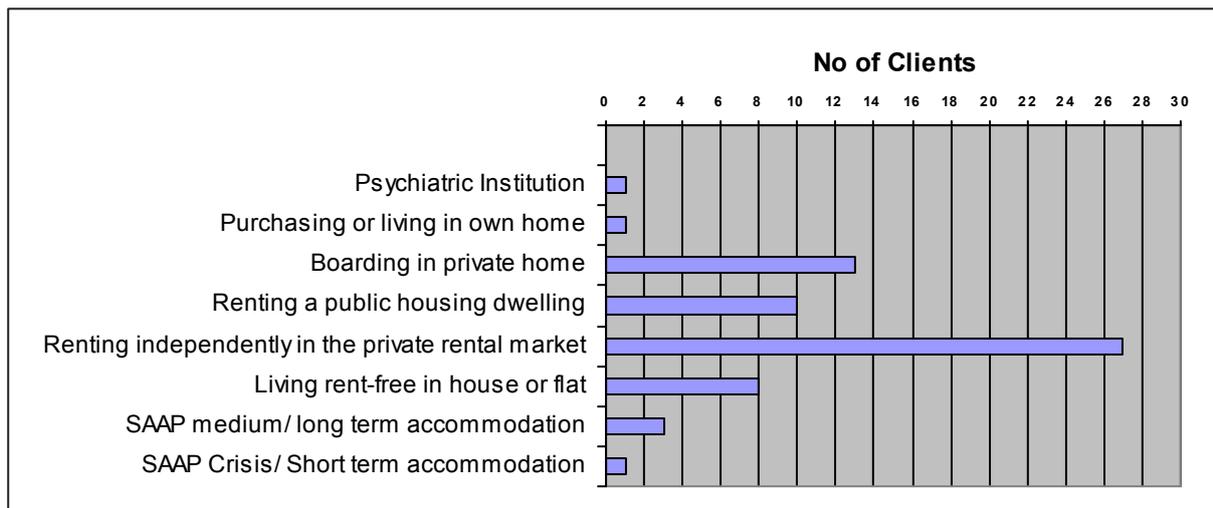
**Graph 4**  
 49% of clients fell into the 15-19 age range, an increase of 5% since 2004 data. 42.3% presenting in the 20-24 age range, a decrease of 9% since 2004 data.

Graph 5: Duration of support periods.

**Graph 5**  
 This graph highlights that many clients are supported for a period, which extended beyond the average 13-week support period as outlined in the Funding and Service Agreement with DHS. The extension of support beyond 13 weeks is compounded by clients presenting to FAN with complex issues not exclusive to homelessness such as responding to presenting clients in a family context in relation to their accompanying children as well as an emerging trend around couples presenting with children.



Graph 6: Type of accommodation after support period.



**Graph 6** This graph highlights that a significant number of clients exit into a private rental or boarding arrangement. This should only be enhanced by such developments as PRAS and the “Breaking the Cycle over breakfast” initiatives. It is also encouraging to note the positive outcomes for 13.7 percent of clients in accessing public housing.



# Supported Accommodation and Assistance Program Data continued

## Summary of Observations

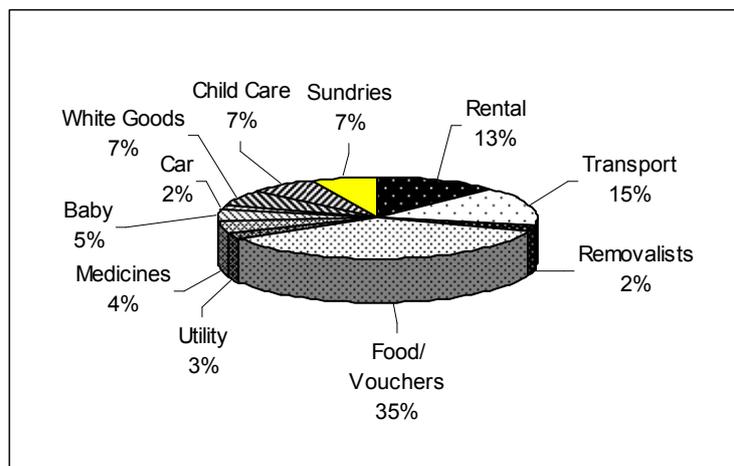
- Duration of support reflects that 15.8% of clients are supported between 1 day and 4 weeks, 18.7% supported between 4 to 13 weeks, 27.1% supported 13 – 26 weeks, 22.4% supported 26 – 52 weeks, and 15.9% supported for more than 52 weeks. In the context of SAAP, Family Access Network Inc. is funded to provide support and access to accommodation for homeless (or at risk of) young people aged 16-25.
- The summary of data for the period reflects that 65.7% (59.1% in 2004) of all clients present as a family unit across a total of 107 (110 in 2004) case managed clients.
- The number of children has also increased with 65 accompanying their parents (54 in 2004) and almost all children (98.1%) are in the 0 – 5 age group, also as at 30 June, 9 clients were pregnant.
- The average duration of support determined by the Funding and Service Agreement with DHS is 13 weeks. FAN's data for duration of support highlights that a significant proportion of clients require support beyond the 13 weeks. It can be stated therefore that in order to provide best practice services to our client group, an extended period of support is required. This is especially critical in light of the fact that SAAP does not recognise accompanying children as clients in their own right and the complex nature of supporting family units, which is compounded by clients being young and often socially and emotionally isolated.
- It is notable that since the introduction of the Front Door trial FAN has redirected our Housing Establishment Fund resources to Wesley Homelessness Services. As a result FAN no longer offers a HEF response for purchasing crisis accommodation (motels etc), which has impacted on the numbers. It is fair to say that had this not occurred, the total numbers of clients would have been greater than 2004, with an even higher proportion of families represented.
- Females represent 72% of all clients (68% in 2004), however couples represented 30.5% of all clients (18% in 2004) of those, 10.5% are couples without children and 20% were couples with children. The increase in clients presenting as couples (with and without children), again reflects the complexity of case managed responses required to address multiple needs.
- Young people aged 15 – 19 represent 49% of all clients (43% in 2004), with 42.3% aged 20 – 24 years (51% in 2004) and 8.7% aged 25 – 29 (6% in 2004).
- Referrals from crisis and/or Front Doors represent 37% (31.1% in 2004), with self-referrals representing 31% (38.7% in 2004).
- Reasons for seeking assistance reflect that family and/or relationship breakdown continues to be the predominant factor impacting on 37.5% of all clients (42.5% in 2004), with conflict, abuse and family violence representing 6.7%, which is a slight increase on 2004.
- Housing outcomes reflect 37% in private rental (45.4% in 2004), 13.7% in public housing (13.64% in 2004) Rooming House/Private Board 17.8% (16.67% in 2004), rent free 11% (10.61% in 2004) and SAAP Accommodation 5.5% (12.12% in 2004).

***Brigitte Hammer, Carla Di Stefano, Katy Grimes – SAAP Team***



# Equity Support Program

FAN's Equity Support Program is made possible through many generous community donators. A total of \$7,417.64 was distributed during the year, Categories are depicted in the graph below.



Family Access Network acknowledge and thank the following individuals and organisations who have supported the organisation over a period of time.

- Olive Clark a Honorary Life Member of FAN has been a staunch advocate for those young people who are disadvantaged and homeless through her continuous financial support over many years.
- Margaret Ogilvie with a group of helpers have made recycled greeting cards for the past 10 years - raising \$10,500 - half the proceeds going to FAN to assist young people with their education costs.
- Caroline and Derek Young of the Orcadia Foundation donated \$5,000 towards the employment of an Early Childhood Development Worker. Caroline Honorary Life Member was a volunteer mentor at FAN for 11 years. In 2003 Caroline and Derek set up the Orcadia Foundation purchasing and maintaining a property for FAN's clients.
- The staff of Countrywide Tolstrup Financial Services Group have generously contributed to FAN's Christmas Party over the past several years, through the donation of Christmas presents for all the young people involved in FAN's programs and their children.
- Catholic Church Insurances Ltd (CCI) supported the 2004 FAN Christmas Party by providing a fairy face painter and story teller who entertained the children. CCI also donated start up kits to assist young people moving into independent living. Sewing machines, craft items and an espresso machine were also generously donated to the young mum's group
- Lord Mayor's Charitable Fund/Percy Baxter Charitable Trust Emergency Aid Program have supported FAN for many years, enabling fan to distribute material aid provision to disadvantaged and vulnerable members of our community.
- Lord Mayor's Charitable Fund - Youth in Philanthropy Program have assisted FAN with funds for the Young Mums Group and the Youth Health Promotion Day.
- Box Hill Rotary have been a sponsor for many years, funding an Education Fund and the provision of personal kits. Over the past 3 years, the Club have matched funding with the City of Whitehorse for the Lifeskills Program.
- Lions Club of Box Hill donated \$1,000 in 2005 as seeding funding towards the employment of an Early Childhood Development Worker.
- Whitehorse Youth Issues Working Party granted funds for the mosaic project and the Breaking the Cycle Breakfasts.
- The Body Shop and Spotlight - Box Hill provided products to the annual Christmas Party.

**Lynne Hahn - Financial Administrator**



# Life Skills Program

## Overview

As the name suggests, the Life Skills Program offers a variety of workshops designed to meet the needs of young people. As our client group can be transient, often they haven't experienced a sense of connectedness to the local community, or necessarily had strong role models to learn how to cope with everyday living skills, such as budgeting or how to build healthier relationships. The Life Skills Program is flexible in delivering programs that cater for specific groups, such as workshops for mothers and children, programs that address the issues affecting men and areas of interest to women. Now in its 8<sup>th</sup> year, the Life Skills Program would not be possible without the generous contributions from both the City of Whitehorse and The Rotary Club of Box Hill and collectively we look forward to making a difference to the lives of young people.

## Target Group

The Life Skills Program is open to all young people aged between 16-25 years who either reside in or have links to The City of Whitehorse. All programs are designed to involve young people who may be experiencing or at risk of one or more of the following: homelessness, pregnant or parenting, social isolation, alienation, drug and alcohol misuse, mental health issues, early school leaving, settlement and cultural issues, family breakdown and unemployment. The program also assists young people with acquiring independent living and developmental skills including those who are pregnant and/or parenting.

## Program Achievements/Activities

Workshops on cooking were a focus during the past year and included *The Men's Cooking Program*, which was run in partnership with Youth ConneXions, Young People's Resource Centre and Whitehorse Maternal Health and focused on showing young men – including migrants - how to cook simple meals using the very basic of utensils that would in most cases reflect their own home environment. This program was recently nominated for the Kellogg Healthy Eating Award 2005. *Cooking Meals on a Budget* was a one off workshop that attracted young mothers and house mates who were looking at learning innovative ways to stretch their meals further while working on a limited budget. This program was further developed after discussions with JPET staff and *Ready... Steady...Cook!* was created and a partnership born. The workshop encouraged young people to look at their current eating habits, focused on budgeting, basic health and nutrition, menu planning and culminated in a cook off.

Last year the mosaic seats were completed for the new courtyard garden and we're pleased to report that the three totem poles now complement this area beautifully. In total 11 young women were involved in the totem pole project and together with Anisah (the mosaic artist), they leave behind a lasting legacy for all to enjoy.

The Stencil Art Project was a partnership between Box Hill Community Arts Centre and Youth ConneXions and the 6 canvasses are now on permanent display. Further projects are scheduled for next year including a toy shop and mural for a local educational institution.

The Mother Goose Program was a pilot workshop in partnership with Box Hill Library and 12 mothers and their babies came together to learn how to bond with their children by using nursery rhymes and storytelling techniques. Due to its success, a further workshop is scheduled.

Both the Easter Workshop and the Pool Competition were in partnership with the Young People's Resource Centre and gave those from multi-cultural backgrounds an opportunity to learn new skills while assimilating into the Australian culture. Similar programs are scheduled as on-going events throughout the year.

Bouncing Back focuses on self-image and is one of 3 workshops run in partnership with JPET staff.

During the past 12 months media coverage in the local papers included promotion of the Young Mum's Group, the Stencil Art Project and the Men's Cooking Program, which has lead to further interest from the wider community.



## Life Skills Program continued

The local community radio station 97.1fm kindly gave the Life Skills Program some air time to promote our workshops and the Life Skills Program and we anticipate making this a regular event.

Leading up to Christmas the Catholic Church Insurance group generously donated two sewing machines, material, patterns, an espresso coffee machine, plus a range of toys and board games and it's encouraging to see that it's been put to good use in the many programs.

### Program Developments

We continuously seek ways to improve the Life Skills Program and are always on the look out for funding opportunities that support the work we do. Several new programs are in the pipeline for the next twelve months and include a Pre-Birth Workshop for pregnant women, developing a vegetable garden with young migrants, as well as programs that focus on relationships, supporting young people to obtain their drivers licence, a Stencil Art Mural and workshops that address the unique needs of men.

### Young Mum's Group

During the past twelve months we've had a total of 26 women attend The Young Mum's Group, most of who have been referred internally or by other service providers.

The focus has been on empowering the women to become self-sufficient by involving them in decision making and the future of the group. One of the ways this has impacted on the Young Mum's Group is while lunch has always been provided, the focus is now on eating healthier food and now fruit and juice is also included. When we hear comments like "this is the healthiest food I've eaten all week" we know we're onto a good thing, particularly if it impacts on their children too.

### New Program

After almost a 12 month break, a new youth group with a fresh focus was recently launched. The FAN Club meets weekly and aims to cater for the needs of both the adults and children through a variety of activities supported by some of our volunteers. We aim to get local business involved through sponsorship arrangements and expose the young people to a range of healthy experiences that until now they may not have necessarily had the opportunity to participate in, such as outdoor games and activities that tap into their creativity.

FAN was successful in receiving a \$5,000 grant from the Department for Victorian Communities and this has further enhanced the Volunteer Program.

The program's practices were reviewed as it was deemed imperative to the long term success to ensure it kept abreast with latest trends and meeting the needs of the young people. The Volunteers also contact the Co-ordinator weekly and this is seen as a way of them receiving the highest level of support.

An activity book was developed that included venues, places and things to do that could be shared between both the young person and the volunteer. This activity book is continually updated and added to at each volunteer induction and is found to be a very useful tool that role models budgeting and planning skills.

Over the next 12 months we anticipate increasing our pool of volunteers and having active matches with young people who would be able to support them. In order to ensure the long term success of this program, we aim to have regular outings whereby volunteers, the young people and their families can get involved in activities and outings together and meet each other in a friendly environment.

*Carol Martyn*



# Volunteer Program

## Volunteer opportunities include:

### **Mentor/Role Model:**

Volunteers are recruited to provide one on one mentoring support to homeless and/or at risk young people. The Volunteers are matched directly with clients who are either single or in a family unit and their role is to provide a positive adult role model and link into the wider community. A minimum twelve month commitment is required.

### **Lead Tenant:**

Volunteers are recruited as Lead Tenants who reside in one of our shared accommodation houses with several young people. FAN believes that the involvement of an adult role model as a Lead Tenant maximises the young person's capacity to live independently upon leaving their accommodation.

### **Child Play Supervisor:**

This Volunteer role supports the weekly Young Mum's Group and clients with children who are attending appointments with their case managers. The emphasis is to provide a child friendly environment and minimise the children's exposure to witnessing their parent's distress.

This program would not be possible without the unswerving support of our Volunteers who invest so much of their time and effort into making what we do possible. In recognition of their contribution, we take this opportunity to thank the following:

Belinda Conway	Carolyn Pearson	Elisa Lim	Penny McCormack
Brooke Cracknell	Charmaine McNally	Kathryn Lea	Ruth Thomas
Caroline Lauck	Claire Pidoto	Lisa Digiantomasso	Sarah Scerri
Jeannie Baker	Allan Rogerson		

***Carol Martyn***  
***Co-ordinator of Volunteers***



# Training

Over the past twelve months, Family Access Network staff have participated in the following training:

- Advanced Smart Data
- Advanced Counselling
- Advanced Case Management
- Alcohol and Drug Training for Homelessness and Housing Workers
- Australian Childhood Foundation
- Building Self Esteem and Confidence
- Changing Places
- Community Capacity Building
- Continuous Quality Improvement
- Cross Sector Orientation and Networking Fourm
- Depression in Young People
- Domestic Violence and Child Protection
- Eastern Victims Assistance & Counselling Program & Crimes Compensation
- Equal Opportunity – VECCI
- Exclusion/Inclusion Statewide Forum – CHP
- First Aid
- Funding options and proposals demystified - Pathways
- Homelessness Service System Development Project – Workshops and Conference
- Homelessness & Changing Social Welfare Context
- Homelessness & Human Rights
- Human Rights and the Law - EMR
- Introduction to Family Therapy
- Legislative Compliance
- Mediation Skill Training for Professionals
- Mind Your Own Business
- Multiple Tenancies Workshop
- Occupational Health & Safety Legislation Review
- Privacy Act
- Risk Management
- SAAP Induction to Homelessness
- Same Sex Attracted Young People Training for youth workers
- School Refusal Workshop
- Segment 1: Recurring Homelessness
- Sexual Abuse
- Substance Abuse, Parenting & Child Development
- Supporting Students with Mental Illness in VET
- Systems Solutions and Family Therapy
- The Ultimate Ideas Workshop – Recruiting Retraining & Recognising Volunteers
- VCOSS Congress
- Working with Children
- Working with Men in Today's Society
- Working with Young Parents and their Children in Youth Services (0-5 years)

# Consultations & Reviews

- Children's Welfare Association of Victoria (CWAV) Members Forums.
- City of Whitehorse Consultations
  - 10 year plan
  - Family Support Services
  - Municipal Youth Plan
  - Housing Plan
  - Town Hall Redevelopment Project
- Sector Wide Forums
  - SAAP V Briefings.
  - Youth Practice Network
- Department of Human Services
  - Homelessness Service System Development Project
- Regional Consultations and Workshops.
  - Community Support Investment Fund
  - Children's White Paper
  - Homeless Assistance Standards
  - Family Reconciliation & Mediation Program
  - Youth Education Employment and Training Initiative
- Lord Mayors Percy Baxter Trust Round Table.
- Multicultural Sports Network
- Project i
- Teenage Pregnancy Interest Group
- Volunteering Victoria Members Forums.



# Networks/Linkages

FAN consolidated relationships and partnerships at local and regional levels. Staff have acted as members or representatives of FAN with the following groups and agencies over the past 12 months.

- Affordable Housing EMR Working Groups
- Australian Federation of Homelessness Organisations
- Boroondara Youth Service Providers Network
- Box Hill Library
- Child Protection and SAAP
- Children In Homelessness Best Practice Group
- Children's Welfare Association of Victoria – Centre of Excellence
- Community Housing Ltd
- Connections - Starting Out
- Council to Homeless Persons (CHP)
- Countrywide Tolstrup Financial Services
- Eastern Community Legal Centre - Management Committee
- Eastern Family Violence Network
- Eastcare Housing Services
- Eastern Homelessness Network
- Eastern Homelessness Network Reference Group
- Eastern Tenancy and Housing Ltd (ETHL) - Board of Directors
- Family Reunification and Mediation Program
- Harrison Community Services—JPET
- Homeless People's Association
- Managers of Volunteers Network – Eastern
- Migrant Settlement Committee—Eastern Region
- Local Area Planning Committee Manningham
- Primary Care Partnerships Eastern Region
- Public Interest Law Clearing House (PILCH)
- Regional Extended Family Services - Youth Services
- Resilient Kids - Children's Resource Project
- SAAP/THM/DHS Managers Meeting
- Same Sex Attracted Young People Support Group
- Victoria Council of Social Services (VCOSS)
- Volunteering Victoria
- Wattlebridge
- Whitehorse Community Arts Centre
- Whitehorse Enhanced Maternal Child Health
- Whitehorse Youth Issues Working Party
- Whitehorse Community Health Service
- Women's Housing Ltd
- Youth Employment and Education Training Initiative - YEETI
- Youth Connexions (City of Whitehorse)
- Young Peoples Resource Centre (St Andrews Uniting Church Box Hill)
- YSAS - Box Hill



# Financial Report

Statement of Financial Performance

Statement of Financial Position

Statement of Cash Flows

Notes to the Financial Statements

Statement by Members of the Committee

Independent Audit Report



# Statement of Financial Performance

## Family Access Network Inc Statement of Financial Performance for the Year Ended 30 June 2005

	2005	2004
<b>INCOME</b>		<b>\$</b>
Donations	22,145	35,045
Office of Housing - HEF	6,872	2,661
Human Services - One Off Grants	2,550	-
Human Services Grants - SAAP	228,106	222,326
Interest	6,100	5,143
Miscellaneous	10,729	3,197
Consumer Affairs Victoria	1,040	103,016
Profit on Sale of Fixed Assets	3,050	7,290
Property Rental	16,669	9,502
City of Whitehorse/Rotary Grant	63,405	46,126
<b>Total Income</b>	<b>360,666</b>	<b>434,306</b>
<b>EXPENSES</b>		
Building	2,040	6,351
Depreciation/Amortization	18,901	12,954
Housing Emergency Fund (HEF)	6,241	3,465
Life Skills Program	3,169	6,316
Material Aid	8,041	9,205
Office Operating	24,653	18,123
Property Costs	17,106	12,666
Office Utilities	9,194	10,150
Salaries	230,503	274,640
On-Costs	43,872	46,470
House Expenses	7,849	5,219
Other Program Costs	450	250
Staff Training/Support	2,663	4,509
Travel/Car	6,799	7,358
Volunteer Program	827	650
Loss on Disposal	194	-
<b>Total Expenses</b>	<b>382,503</b>	<b>418,326</b>
<b>Net Ordinary Surplus (Deficit) for the Year</b>	<b>- 21,837</b>	<b>15,980</b>

The accompanying notes form part of these financial statements



# Statement of Financial Position

**Family Access Network Inc**  
**Statement of Financial Position**  
**as at 30th June 2005**

	<b>2005</b>	<b>2004</b>
<b>ASSETS – Current</b>	<b>\$</b>	<b>\$</b>
Cash on hand and at Bank	12,989	44,835
Investment and Term Deposit	109,187	109,463
Interest Receivable	1,102	807
Sundry Debtors	6,784	1,500
<b>Total Current Assets</b>	<b>130,062</b>	<b>156,605</b>
<b>ASSETS - Non-Current</b>		
Land and Buildings - at Cost	83,648	83,648
Furniture and Equipment- at cost	16,214	22,249
Less Accumulated Depreciation	-9,170	-12,573
Motor Vehicles	33,130	33,544
Less Accumulated Depreciation	-3,566	-3,447
Leasehold improvements	50,607	45,457
Less Accumulated Amortization	-14,322	-4,631
<b>Total Non-Current Assets</b>	<b>156,540</b>	<b>164,247</b>
<b>Total Assets</b>	<b>286,602</b>	<b>320,852</b>
<b>LESS: CURRENT LIABILITIES</b>		
Unexpended Specific Purpose Grants	8,946	27,872
Provision for Long Service	18,428	19,216
Employee Benefits	17,300	7,407
Sundry Creditor and Accruals	6,073	8,665
	<b>50,747</b>	<b>63,160</b>
<b>Net Assets</b>	<b>235,855</b>	<b>257,692</b>
<b>ACCUMULATED FUNDS</b>		
Retained Surplus, 1 July 2004	174,044	157,764
Surplus/Deficit for Year	-21,837	16,280
Retained Surplus, 30 June 2005	152,207	174,044
Capital Grant Reserve	83,648	83,648
<b>Accumulated Funds at the End of the Financial Year</b>	<b>235,855</b>	<b>257,692</b>

The accompanying notes form part of these financial statements



# Statement of Cash Flows

## Family Access Network Inc Statement of Cash Flows for the Year Ended 30 June 2005

	2005	2004
	\$	\$
<b>Cash Flows from Operating Activities</b>		
Rental Income	16,669	12,603
Interest received	6,100	5,143
Other income	310,342	418,218
Payments to Suppliers and Employees	<u>(357,746)</u>	<u>(410,997)</u>
Net Cash Provided/(Used) in Operating Activities	(24,635)	24,967
 <b>Cash Flows from Investing Activities</b>		
Placement of Term Deposits	(276)	27,296
Payments for Property, Plant and Equipment		(62,248)
Car Purchase	(17,279)	
Car Sale	15,494	
Leasehold Expenditure	<u>(5,150)</u>	<u>                    </u>
Net Cash Provided/(Used) in Investing Activities	(7,211)	(34,952)
 <b>Net Increase in Cash Held</b>	(31,846)	(8,471)
Cash at the Beginning of the Year	<u>44,835</u>	<u>54,186</u>
Cash at the End of the Year	12,989	45,715
 <b>Reconciliation of Net Cash from Operating Activities with Surplus</b>		
Operating Profit	(21,837)	16,280
Depreciation/Amortization	18,901	12,954
Profit on Sale of Fixed Assets	(851)	(7,290)
Increase in receivables	(5,579)	1,009
Increase in Creditors	6,513	490
Increase in Income in Advance	(18,926)	7,639
Increase in Current Provisions	<u>(2,856)</u>	<u>(6,115)</u>
Net cash from Operating Activities	(24,635)	24,967

### FAMILY ACCESS NETWORK INC - STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee the financial report as set out presents fairly the financial position of Family Access Network Inc as at 30 June 2005 and its performance for the financial year ended on that date. At the date of this statement, there are reasonable grounds to believe that Family Access Network will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the Committee by:

Dated this            day of            2005



# Notes to and forming part of the accounts

## FAMILY ACCESS NETWORK INC Notes to and forming part of the accounts for the year ended 30 June 2005.

### **Note 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared in order to satisfy the financial requirements of the Associations Incorporation Act of Victoria. The Committee has determined that the Association is not a reporting entity.

The financial statements have been prepared in accordance with the requirements of the Associations Incorporation Act of Victoria and the following Australian Accounting Standards:

AASB 1018	Statement of Financial Performance
AAS 4	Depreciation on Non-Current Assets
AAS 5	Materiality
AAS 6	Accounting Policies
AAS 8	Events Occurring after Reporting Date
AAS10	Recoverable amount of Non-Current Assets
AAS 15	Disclosure of Operating Revenue
AAS 17	Accounting for Leases
AAS 28	Statement of Cash Flows
AAS 36	Statement of Financial Position

In addition, the accounts comply with UIG Abstract 2 – Accounting for Non Vesting Sick Leave and UIG Abstract 11 – Accounting for Contributions of, or Contributions for the Acquisition on Non-Current Assets

Other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board may not have been applied.

The report has also been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report.

### **Fixed Assets**

Freehold land and buildings are carried at cost or at independent or directors' valuation.

Expenditures on fixed assets exceeding \$750 are capitalised. The depreciable amount of each fixed asset is depreciated over the useful life of the asset to the association commencing from the time the asset was held ready for use. Leasehold improvements are amortized over the shorter of either the unexpired period of the initial lease or the estimated useful lives of the improvements.

The rates used for each class of assets are:

<b>Class of fixed asset</b>	<b>Depreciation rates</b>	
Office Equipment	10-40% p.a.	Diminishing Balance
Motor Cars	25% p.a.	Diminishing Balance



# Notes to and forming part of the accounts continued

The carrying amount of fixed assets is reviewed annually by the Committee to ensure they are not in excess of the recoverable amount of these assets.

The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

## (b) Employee Entitlements

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages, salaries, and annual leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements. Long service leave is only provided in respect of employees who have completed more than 10 years service.

Contributions are made by the Association to an employee superannuation fund and are charged as expenses when incurred.

## Cash

For the purposes of the statement of cash flows, cash includes cash on hand, at call deposits with banks or financial institutions, investments in money market instruments maturing within two months and net of bank overdrafts.

## Income Tax

The Association is exempt from paying income tax in accordance with the provisions of the Income Tax Assessment Act.

## Grants

Government recurrent grants are recognised as income during the period of related expenditure. Capital and specific grants are recognised as income at the time that related expenditures are incurred

## Note 2. Reserves

	2005	2004
General Reserve	83,648	83,648

This reserve relates to a property (being a unit in Box Hill) purchased by entering into a funding agreement with the Office of Youth Affairs, whereby the property must be used in accordance with the funding guidelines and Association's objectives. If there is a breach of these conditions, the Office of Youth Affairs may require repayment of the Capital Grant or alternatively take possession of the property. The funds are therefore set aside in a reserve.

## Note 3.

### Reconciliation of cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

## Note 4.

### Commitments

	\$
Rental payments - within 1 year	17,106
- 2006 to 2010	60,816



# Independent Audit Report



# Acknowledgments

## ***Sources of Funding:***

- |                                      |   |
|--------------------------------------|---|
| Department of Human Services         | - Supported Accommodation Assistance Program (SAAP) |
| Department for Victorian Communities | - Volunteer Mentor Project                          |
| Office of Housing                    | - Housing Establishment Fund                        |
| City of Whitehorse                   | - Life Skills Program                               |
| Rotary Club of Box Hill              | - Life Skills Program                               |

**We wish to thank the following organisations and individuals for their support/ donations over the past financial year:**

## ***Organisations:***

Canterbury Baptist Church	Rizzos House of Linen
Canterbury Council of Churches	Rotary Club of Box Hill - Personal Kits
Catholic Church Insurance Ltd	School of Population Health University of Melbourne
The Staff of Countrywide Tolstrup	Spotlight
Disadvantaged Youth Fund - M Ogilvie	Lord Mayor's Charitable Fund/Percy Baxter Charitable Trust-Emergency Aid Program
Eastern Emergency Relief Network Inc	Lord Mayor's Charitable Fund - Youth in Philanthropy Program 2005
Highfield Road Uniting Church Tennis Club	The Body Shop
Lions Club of Box Hill	Whitehorse Youth Issues Working Party
Magistrates' Court of Victoria - Ringwood	
Maroondah Computer Services	
Microsoft	
Orcadia Foundation	

## ***Individuals:***

Dawn Bladin	E E McRae
Olive Clark	Nance Morsby
Fred Fahey	Daniel Patten
Robert Joynt	Allan Rogerson
Jan Lawson	Warwick Sheffield
Robert Leydon	Caroline & Derek Young
Ted & Norine Long	

